



**ACADEMIC COUNCIL  
MINUTES  
MEETING OF APRIL 17, 2012**

**Present:**

T. McTiernan (Chair)  
N. Ammar  
A. Barari  
G. Bereznai  
B. Campbell  
V. Choy  
M. DiGiuseppe  
P. Drayson  
M. Eklund  
J. Friedlan  
M. Green

J. Greenlaw  
R. Hinch  
H. Jones-Taggart  
R. Machrafi  
R. Marceau  
B. Muirhead  
M. Owen  
F. Qureshi  
P. Ritchie  
D. Saucier  
H. Scott

T. Sidhu  
K. Smimou  
E. Vogel  
M. West-Moynes  
M. Wideman  
O. Petrie, Secretary

**Guest:**

B. MacIsaac

**Regrets:**

N. Al-Sadi  
P. Beatty  
J. Bradbury  
R. El-Emam

C. Elliot  
B. Gamble  
J. Hughes  
H. Kishawy

S. Lauricella  
P. Shah

**1. CHAIR'S REMARKS**

Dr. McTiernan noted that he has been involved in several important events recently:

- A joint meeting of the UOIT and Durham College Boards of Governors was held with the deans and senior administration of both institutions to showcase the pathways programs that have been developed by them and the plans that are underway to create new ones. He noted that the highlight of the meeting was a presentation given by several students about their experience in the pathways programs
- A presentation on research awards which highlighted the high calibre of work being done by our faculty that is of relevance within the community
- A meeting of the Board of Governors was held to discuss the UOIT strategic plan particularly in the context of the university vision, mission and value statements

Dr. McTiernan also noted that, with respect program management document, he undertook at the last meeting to review the matter, and has confirmed that it does not change the governance of programs and courses in place under the quality assurance processes. He noted that the administrative processes and timelines are being worked out in consultation with the deans and program coordinators.

**2. MINUTES OF THE MEETING OF MARCH 20, 2012**

The minutes were approved as presented.

### 3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the Minutes.

### 4. INQUIRIES AND COMMUNICATIONS

4.1 A summary of the June 2011 meeting of the Board of Governors was received for information. Dr. McTiernan noted that the Board has responded very positively to presentations that have been made by deans, associate provosts and faculty members about the interesting work that is being done at the university.

### 5. PROVOST'S REMARKS

Dr. Marceau thanked colleagues for bringing their concerns to his attention regarding the program management framework, and observed that it was not intended to change the governance process for programs and courses that is currently in place under the quality assurance framework, nor does it usurp the academic principles that are embedded in the university's overall policies and agreements. Rather, the purpose of the document is to clarify the business arrangements that need to be made between faculties in the delivery of programs. He added that his office is developing an implementation plan that will be reviewed through the appropriate academic and administrative channels.

### 6. COMMITTEE REPORTS

#### 6.1 EXECUTIVE COMMITTEE

##### 1. Faculty of Engineering and Applied Science – Establishment of Departments

MOTION CARRIED *That Academic Council recommend to the Board of Governors the establishment of two departments in the Faculty of Engineering and Applied Science as follows:*

*Department of Electrical, Computer and Software Engineering (ECSE)*

*Department of Automotive, Mechanical and Manufacturing Engineering (AMME)*

Members discussed the need for clarity around the definition of a department at UOIT, and the roles of faculty administrators within it, as these vary widely across the university system.

It was also noted that other Faculties may choose to organize themselves differently and that Academic Council's approval of departments in FEAS would not in any way limit the structures that may be established in other units and that each would be configured in a way that best suits its unique needs, capacity and disciplinary nature.

#### 6.2 GRADUATE STUDIES COMMITTEE

Dr. Campbell presented the report of the Committee which contained two items for action.

##### 1. Graduate Studies Regulations - Amendments

MOTION CARRIED *That Academic Council approve graduate academic regulations 4.4.10, 4.5.6 and 4.5.15.4 as follows:*

###### a) 4.4.10 Readmission of former UOIT graduate students

*Students previously admitted to UOIT who ~~have not been continuously enrolled and have not received a deferral or a leave of absence~~ have withdrawn from their program are required to apply for readmission to the university.*

*Graduate students who have been dismissed from UOIT are not eligible to reapply for readmission.*

**b) 4.5.6 Registration**

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**4.5.6.1 Inactivity and reinstatement**

*If a student fails to maintain continuous registration in a program or to register after the expiry of an approved leave of absence, the student's status is changed to inactive for up to one year. Students who wish to reregister within the one year period may apply for reinstatement. If reinstatement is approved, students are required to pay all fees owing as well as any reinstatement fees that are in effect at the time of reinstatement.*

**4.5.6.2 Inactivity and withdrawal**

*If the student fails to register for three consecutive terms, his/her file is closed and the student is withdrawn from the program. Should a student who has been withdrawn wish to continue their graduate studies, the student must apply for readmission. Readmission to the university and/or the student's original program is not guaranteed.*

**c) 4.5.15.4 Academic standing**

*Academic standing is determined by the semester. The minimum cumulative grade point average required for graduation is 2.7 and satisfactory completion of thesis, project or major paper, where applicable.*

*Clear Standing Students are required to maintain a minimum grade of B-minus (2.7) in all graded components of the program as well as satisfactory research progress in programs with a thesis, project or major paper.*

*Probation Students are placed on probation if they receive a failing grade in a course or if they receive an evaluation of unsatisfactory on a research progress report.*

*Students placed on probation for failing a course will remove this reason for probation when they have successfully completed the failed course or an approved alternative course and their cumulative grade point average is 2.7 or higher.*

*Students on probation for unsatisfactory research progress remove this reason for probation when they receive a satisfactory evaluation on a research progress report.*

*Dismissal Students will be dismissed for lack of academic progress. Lack of academic progress includes, but is not limited to: an evaluation of Not Acceptable in a thesis, project, major paper, or a second unsatisfactory evaluation in a PhD candidacy examination for students in a doctoral degree program; or any combination of two of the following: failed courses or unsatisfactory research progress reports.*

*Graduate students who have been dismissed from UOIT are not eligible to apply for readmission.*

**2. Master of Science and PhD in Materials Science – Change in Admission Requirements**

MOTION CARRIED *That Academic Council approve amendments to the admission requirements for the Master of Science and PhD in Materials Science as follows:*

**13.4.3 Admission Requirements**

*In addition to the general admission requirements for graduate studies at UOIT described in section 4.4.2, Materials Science applicants must meet the following program-specific*

requirements.

### **Master of Science (MSc) in Materials Science**

*Hold an honours BSc degree in chemistry, physics or engineering, or hold equivalent qualifications as judged by the admissions committee. This committee is made up of the graduate program directors and one faculty member from each of the two universities. Prospective applicants must be well recommended and be accepted by a prospective supervisor who guarantees RA support for the duration of the student's program.*

*If applicable, a minimum score of 580 (paper-based) or 92-93 (Internet-based) on the TOEFL test for English language proficiency. Note that these are slightly higher scores than those required for some other graduate programs at UOIT. Language requirements are specified in section 4.4.4.*

### **Doctor of Philosophy (PhD) in Materials Science**

*The minimum admission requirement for the PhD program is completion of a MSc-level degree in Materials Science or related area at a Canadian university or its equivalent.*

*If applicable, a minimum score of 580 (paper-based) or 92-93 (Internet-based) on the TOEFL test for English language proficiency. Note that these are slightly higher scores than those required for some other graduate programs at UOIT. Language requirements are specified in section 4.4.4.*

## **6.3 CURRICULUM AND PROGRAM REVIEW COMMITTEE**

Dr. Muirhead presented the report of the Committee on changes to courses and program requirements for implementation in 2012.

## **7. OTHER BUSINESS**

MOTION                      *That Academic Council charge the Academic Council Executive Committee to develop terms of reference for a committee to advise on a general definition of an academic department at UOIT.*

CARRIED

Members affirmed the prerogative of individual faculties to determine the organization of their units.

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Olivia Petrie, Secretary